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# FEDERAL LOGISTICS INFORMATION SYSTEM (FLIS) PROCEDURES MANUAL

I. Volume 1, DoD 4100.39-M, 1 October 1994, change as follows: Remove pages listed below and insert revised pages. Additions and changes are indicated by ***bold-face italic*** type. Deletions are indicated in the Significant Changes paragraph below.

| | REMOVE OLD | INSERT NEW |
|---|---|---|
| Table of Contents | v and vi,<br>ix thru xii | v and vi,<br>ix thru xii |
| Glossary | xv thru xx,<br>xxvii thru xliv | xv thru xx,<br>xxvii thru xliv |
| Chapter 3 | 1.3-9 thru 1.3-27 | 1.3-9 thru 1.3-26 |
| Appendix 1-4-A | 1 and 2 | 1 and 2 |
| Appendix 1-4-C | 1 and 2 | 1 and 2 |
| Appendix 1-4-D | 1 and 2 | 1 and 2 |
| Chapter 7 | 1.7-5 and 1.7-6 | 1.7-5 and 1.7-6 |
| Chapter 8 | 1.8-1 thru 1.8-71 | 1.8-1 thru 1.8-71 |

## II. SIGNIFICANT CHANGES

A. The page changes are effective upon receipt.

B. Changes for the entire manual this quarter and the applicable change number for each affected volume are: Change 3 to volume 1, change 1 to volume 2, change 6 to volume 3, change 7 to volume 4, change 5 to volume 5, change 9 to volume 6, change 3 to volume 7, change 10 to volume 8, change 10 to volume 9, change 1 to volume 10, change 11 to volume 11, change 1 to volume 13, change 3 to volume 15, and change 4 to volume 16. New basics have been provided for volume 12.

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III. This change sheet will be filed in front of volume 1 for reference purposes after changes have been made.

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# GLOSSARY
## PART I - ACRONYMS

| | | Volume(s) |
|---|---|---|
| AAC | Acquisition Advice Code | 6,14,15 |
| ACN | Advance Change Notice, FLIS | 1,2 |
| ADC | Air Dimension Code | 15 |
| ADP | Automatic Data Processing | 1,3,4,7 |
| ADPEC | Automatic Data Processing Equipment Identification Code | 6,15 |
| ADPP | Automatic Data Processing Point | 15 |
| ADPS | Automatic Data Processing System | 1 |
| AEDA | Ammunition, Explosive, and other Dangerous Articles | 10 |
| AFFC | Air Force Fund Code | |
| AFLC | Air Force Logistics Command | 6,13 |
| AFM | Air Force Manual | 6,13 |
| AIN | Approved Item Name | 3,4,6 |
| AINRP | Approved Item Name Reclassification Program | 6 |
| AMC | Acquisition Method Code | 6,14 |
| AMSC | Acquisition Method Suffix Code | 6,14 |
| ANSI | American National Standards Institute, Inc. | 2,3,7 |
| APSN | Association Package Sequence Number | |
| AQL | Acceptable Quality Level | 2,14 |
| AR | Army Regulation | 2,6,13 |
| ARC | Accounting Requirements Code | 15 |
| ASCII | American National Standard Code for Information Interchange | 2 |
| ASD | Assistant Secretary of Defense | |
| ASPR | Armed Services Procurement Regulation | 7 |
| CAGE | Commercial and Government Entity Code | 1,2,4,5, 6,7,14,15 |
| CAC | Civil Agency Catalog | 1,5 |
| CAO | Contract Administration Office | 1,15 |
| CIT | Consumable Item Transfer | 6 |
| CB | Change Bulletin | 15 |
| CCAL | Certified Contractor Access List | 15 |
| CDA | Catalog Data Activity | 6 |
| CIC | Card Identification Code, | 4,6,14 |
| | Item Management Coding | 2 |
| | Content Indicator Code | 2 |

| | | Volume(s) |
|---|---|---|
| | Continuation Indicator Code | |
| CMD | Catalog Management Data | 1,2,4,5, 6,7,14,15 |
| COM-RI | Communications Routing Identifier | 2, 6 |
| CSS | Cataloging Statistical Series | 2,14 |
| DA | Description Available | 15 |
| DAAS | Defense Automatic Addressing System | 1,2,6 |
| DAASO | Defense Automatic Addressing System Office | 1,2,4, 5,6,14 |
| DAC | Document Availability Code | 4 |
| DCN | Document Control Number | 1,4 |
| DCSN | Document Control Serial Number | 6 |
| DD Form | Department of Defense Form | 1,2,3, 4,5,7,15 |
| DEMIL | Demilitarization | 4,15 |
| DESC | Defense Electronics Supply Center | 2,14 |
| DFSC | Defense Fuel Supply Center | 2,14 |
| DGSC | Defense General Supply Center | 2,14 |
| DHCO | Departmental Headquarters Catalog Office | 2,14 |
| DIA | Defense Intelligence Agency | 13 |
| DIC | Document Identifier Code | 1,2,4,6,7, 13,14,15 |
| DIPEC | Defense Industrial Plant Equipment Center | 1,2,6,7,13 |
| DISC | Defense Industrial Supply Center | 2,14 |
| DLA | Defense Logistics Agency | 1,2,4,5,6, 13,14,15 |
| DLAH | Defense Logistics Agency Handbook | |
| DLAR | Defense Logistics Agency Regulation | 6,13 |
| DLSC | Defense Logistics Services Center | All |
| DM | Descriptive Method (Item Identification) | 2,14 |
| DoD | Department of Defense | All |
| DoDAAC | Department of Defense Activity Address Code | |
| DoDAAD | Department of Defense Activity Address Dictionary | |
| DoDAC | Department of Defense Ammunition Code | 3 |
| DoDD | Department of Defense Directive | 1 |
| DoDI | Department of Defense Instruction | 6,14 |

| | | Volume(s) |
|---|---|---|
| DOE | Department of Energy | 2,4 |
| DRMS | Defense Reutilization and Marketing Service | 1,15 |
| DPSC | Defense Personnel Support Center | 2,13,14 |
| DRIS | Defense Retail Interservice Support | |
| DRN | Data Record Number | 1,2,4, 5,6,7,13 |
| DSC | Defense Supply Center | 1,2,4,6 |
| ***DSCC*** | ***Defense Supply Center Columbus*** | ***2,14*** |
| ***DSCR*** | ***Defense Supply Center Richmond*** | ***2,14*** |
| DSN | Defense Switched Network (formerly: AUTOVON, Automatic Voice Network) | 1,2,3,4,5 |
| DSOR | Depot Source of Repair | 6 |
| ***DSWA*** | ***Defense Special Weapons Agency*** | ***2,4,6,13,14*** |
| ***DSWACA*** | ***Defense Special Weapons Agency Cataloging Activity*** | ***4*** |
| EAM | Electronic Accounting Machine | 1,2,4, 6,7,13 |
| ED | Effective Date | 2,6,13 |
| ELCD | Extra Long Characteristic Description | 2,3,4 |
| ELRN | Extra Long Reference Number | 2,3,4 |
| EOJ | End of Job | |
| EOT | End of Transmission | 2 |
| ERRC | Expendability, Recoverability-Reparability Code | |
| ESDC | Electrostatic Discharge Codes | 8,9,10,15 |
| FAA | Federal Aviation Administration | 1,2,4,6,13 |
| FC | Foreign Countries | 2,4,6 |
| FD | Functional Description | 1 |
| FDM | Full Descriptive Method (Item Identification) | 2 |
| FED LOG | Federal Logistics Data on Compact Disc | 17 |
| FG | Foreign Government | 4 |
| FII | Federal Item Identification | 2,4,6 |
| FIIG | Federal Item Identification Guide | 1,2,3,4, 5,7,14,15 |
| FIND | Federal Item Name Directory | 4,15 |
| FLIS | Federal Logistics Information System | All |
| FLIS Data Base | Federal Logistics Information System Data Base | 1, 2, 3, 4, 5, 6, 7, 13, 14 |

| | | Volume(s) |
|---|---|---|
| FMS | Foreign Military Sales | 2,13 |
| FMSN | File Maintenance Sequence Number | 2,4,6 |
| FMSO | Fleet Material Support Office | 6,13 |
| FRD | Formerly Restricted Data | 4 |
| FSC | Federal Supply Classification | 1,2,3,4, 5,6,13, 14,15 |
| FSG | Federal Supply Group | 1,5,6, 13,14,15 |
| GIM | Gaining Inventory Manager | 2,6 |
| GIMM | Gaining Inventory Materiel Manager | 2,6 |
| GIRDER | Government/Industry Reference Data Edit and Review | 4 |
| GSA | General Services Ad- ministration | 1, 2, 3, 4, 6,7,13,14 |
| HMC | Hazardous Materiel Code | 15 |
| HMIC | Hazardous Material Indicator Code | 8,9,10,15 |
| I&S | Interchangeability and Substitutability | 1,5,6,14 |
| ICP | Inventory Control Point | 6,13,14 |
| II | Item Identification | 1,2,3,4, 5,6,13 |
| IIM | Item Intelligence Maintenance | 2 |
| ILDT | Item Logistics Data Transmittal | 4 |
| IMC | Item Management Coding | 1,2,6,13,14 |
| IMCA | Item Management Classification Activity | 2,6 |
| | Item Management Coding Activity | 13,14 |
| IMM | Integrated Materiel Manager | 1,2,4, 6,13,14 |
| IMMC | Integrated Materiel Management Committee | 6 |
| IMSS | Item Management Statistical Series | 6,14 |
| INC | Item Name Code | 1,3,4, 5,6,14,15 |
| IOS | International Organization for Standardization | 6 |
| IRRC | Issue, Repair and/or Requisitioning Restriction Code | |
| ISAC | Identified Secondary Address Coding | |
| ISC | Item Standardization Code | 4,5,6,15 |
| JAIEG | Joint Atomic Information Exchange Group | 4 |
| JAN | Joint Army-Navy | 2 |

| | | Volume(s) |
|---|---|---|
| JANAP | Joint Army-Navy-Air Force Publication | 2,7 |
| LCL | Less Than Carload Rating Code | 15 |
| LIM | Losing Inventory Manager | 6 |
| LMF | Language Media Format | 2 |
| LOA | Level of Authority | 2,6,13,14 |
| LR | Logistics Reassignment | 4,6 |
| LS | Lead Service | 6 |
| LTL | Less Than Truckload Rating Code | 15 |
| MAC | Maintenance Action Code | 6 |
| MC | Marine Corps | 1,2 |
| MCC | Materiel Category Code<br>Materiel Condition Code | |
| MCLB | Marine Corps Logistics Base | 13 |
| MCO | Marine Corps Order | 13 |
| MCSA | Marine Corps Supply Activity | |
| MEC | (Marine Corps) Management Echelon Code | 13,15 |
| MEDALS | Military Engineering Data Asset Locator System | 16 |
| MFR | Manufacturer | 4 |
| MIC | Material Identification Code | 8,9,10 |
| MIL-RI | Military Routing Identifier | 6 |
| MILSCAP | Military Standard Contract Administration Procedure | 1,7,15 |
| MILSPEC | Military Specification | 3 |
| MILSTAAD | Military Standard Activity Address Directory | |
| MILSTAMP | Military Standard Transportation and Movement Procedure | 6 |
| MILSTD | Military Standard | 2,3,4,7 |
| MILSTICCS | Military Standard Item Characteristics Code Structures | 3,15 |
| MILSTRAP | Military Standard Transaction Reporting and Accounting Procedure | 15 |
| MILSTRIP | Military Standard Requisitioning and Issue Procedure | 6 |
| MIM | Military Inventory Manager | 14 |
| MILT MMC | Military Material Management Code | 13 |
| MM | Materiel Manager | |
| MMAC | Materiel Management Aggregation Code-AF | 1,13 |

| | | Volume(s) |
|---|---|---|
| MMC | Materiel Management Category Code-DoD (Commodity) | 13 |
| MOE | Major Organizational Entity | 1, 2, 3, 4, 5, 6, 13, 14 |
| MOWASP | Mechanization of Warehousing and Shipment Processing | 6 |
| MRC | Master Requirement Code | 1,3,4,5,15 |
| MRD | Master Requirement Directory | 3,15 |
| MRM | Military Retail Manager | 14 |
| MTMC | Military Traffic Management Command | 1,2,4,6,15 |
| NADEX | NATO Data Exchange | 1 |
| NAIN | Non-Approved Item Name | |
| NATO | North Atlantic Treaty Organization | 1, 2, 4, 5, 6, 7, 13, 15 |
| *NCAGE* | ***NATO Commercial and Government Entity*** | ***1,4,5,7,15*** |
| NCB | National Codification Bureau | 2,4 |
| NDUP | Non-Duplicate | 4 |
| NHCI | Nuclear Hardness Critical Item | 2,4 |
| NIDS | Nuclear Integrated Data System | 4 |
| NIIN | National Item Identification Number | All |
| NIMSC | Nonconsumable Item Material Support Code | 2,6 |
| NMFC | National Motor Freight Classification (Code) | 1,2,6,15 |
| NOCA | Nuclear Ordnance Cataloging Activity | 2,4 |
| NOCO | Nuclear Ordnance Cataloging Office | 2,4 |
| NSA | National Security Agency | 1,2,4,6, 13,14 |
| NSN | National Stock Number | 1,2,3,4 |
| OCR | Optical Character Recognition (Reader) | 1,2,7 |
| ODRC | Output Data Request Code | 1,2,4,5,6 |
| OE | Organizational Entity | 1,4,5,7,15 |
| PDM | Partial Descriptive Method (Item Identification) | 2,4 |
| PIC | Priority Indicator Code | 1,2,4,5,14 |
| PICA | Primary Inventory Control Activity | 1,2,4,5, 6,13,14 |
| PMIC | Precious Metals Indicator Code | 6,15 |
| PORM | Plus or Minus | 2,3 |
| PSCN | Permanent System Control Number | 1,2,4, 5,6,15 |

| | Volume(s) |
|---|---|
| **Conversion.** The transformation of a value to an equal or equivalent value in a different term or scale. | 3 |
| **Coordinating Activity.** An activity having the responsibility for inter-Service/Agency coordination. | |
| **Criticality Code.** See DRN 3843, volume 12. | 1,4,5,15 |
| **Data Chain.** A name given to the use of two or more logically related data elements. For example, the data chain Document Control Number (DRN 1015) is composed of data elements: Originating Activity Code (DRN 4210), Submitting Activity Code (DRN 3720), Date Transaction (DRN 2310), and Document Control Serial Number (DRN 1000). | 4,5 |
| **Data Changes.** All revisions of published Federal Item Logistics Data Records (FILDRs); all transfers between the descriptive method and the reference method; all reference number changes, item status code changes, withdraw or add owner actions, and cancellations regardless of type of item identification; and item (or part) name and FSC changes for type 2 item identifications. | 2,4,6 |
| **Data Code.** A number, letter, character, symbol, or any combination thereof used to represent a data item. For example, the data codes JV, KX, and XB represent the data items: Strategic Systems Project Office; Defense Personnel Support Center; and Field Command, Defense ***Special Weapons*** Agency, respectively, under the data element: Submitting Activity Code (DRN 3720). | 1 |
| **Data Element.** A grouping of informational units which has a unique meaning and sub-units (data items) of distinct value. Examples of data elements in FLIS are State/U.S. Possession Abbreviation (DRN 0186), Submitting Activity Code (DRN 3720), and DoD Activity Address Code (DRN 3755). | 1,4,5,6, 7,15 |
| **Data Element Dictionary (DED).** An authoritative reference containing the definition and related features of data elements, data chains, and data use identifiers. See volume 12. | 1 |
| **Data Element Terminator Code.** See DRN 8268, volume 12. | 1,4 |
| **Data Exchange.** The submittal of data, not requiring collaboration, through the single submitter to the Defense Logistics Services Center (DLSC). | 2 |
| **Data Item.** A sub-unit of descriptive information or values classified under a data element. For example, the data element Submitting Activity Code (DRN 3720) contains data items such as U.S. Army Electronics Command, Naval Training Device Center, and San Antonio Air Logistics Center. | |
| **Data Range Criteria.** Information providing the means (manual or mechanical) for determining item equivalency and substitutability relationships for each item characteristic. | 3 |
| **Data Record Number (DRN).** See DRN 0950, volume 12. | 1,2,4,5, 6,7,15 |

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| **Defense Retail Interservice Support (DRIS) Program.** A program designed to use inter-service transfers of material and logistics services to achieve the greatest possible effectiveness and economy in the operations of DoD activities. | |
| **Deletion Reason Code.** See DRN 4540, volume 12. | 6,14 |
| **Demilitarization.** The act of destroying the military offensive or defensive advantages inherent in certain types of equipment or materiel. The term comprehends mutilation, dumping at sea, scrapping, melting, burning, or alteration designed to prevent the further use of equipment and materiel for its originally intended military or lethal purpose. | 4,15 |
| **Department of Defense Activity Address Code (DoDAAC).** See DRNs 0395 and 6550, volume 12. | |
| **Department of Defense Activity Address Directory (DoDAAD).** The file of all Department of Defense customers clear-text addresses, address codes, and billing codes for use in preparation of bills to customers. | |
| **Department of Defense Ammunition Code (DoDAC).** See DRN 3767, volume 12. | 3,15 |
| **Department of Defense Interchangeability and Substitutability (I&S) Family.** A grouping of items which possess such physical and functional characteristics as to provide comparable functional performance for a given requirement. | |
| **Depot Source of Repair (DSOR).** An organic or contract activity designated as the source to provide depot maintenance of equipment. Only each Service's Maintenance Interservice Support Management Office (MISMO) assigns DSOR codes through the PICA Service cataloging function. | 6 |
| **Design Control Reference.** The primary number used to identify an item of production, or a range of items of production, by the manufacturer (individual company, firm, corporation, or Government activity) which controls the design, characteristics, and production of the item by means of its engineering drawings, specifications, and inspection requirements. | 2,4 |
| **Document Availability Code (DAC).** See DRN 2640, volume 12. | |
| **Document Control Serial Number.** See DRN 1000, volume 12. | 1,5,6 |
| **Document Control Number.** See DRNs 1015 and 3920, volume 12. | 4,5,6,15 |
| **Document Identifier Code (DIC).** See DRN 3920, volume 12. | 1,2,4, 5,6,7, 13,14,15 |
| **DoD/Federal Functional Manager.** The organizational element responsible for specific functions such as the Federal Catalog Program (DLA-SC), Item Management Coding (DLA-OP), Freight Classification Data (MTMC). | 1 |

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| **DOE Controlled Commercial Items.** End items, assemblies, components, and parts (including testing and handling equipment) which are standard commercial items used on or with nuclear weapons. Due to the nuclear weapons reliability concept, they require special testing or DOE control for quality assurance. These items are available only from the DOE through ***DSWA*** and are all of "war-reserve quality" or "single quality". They are not security classified and are not commodity classified in FSC group 11. Item identifications for these items will each reflect a reference number coded with CAGE 87991. | 4 |
| **DOE Special Design Items.** End items, assemblies, components, and parts (including testing and handling equipment) designed or manufactured by DOE or design controlled by DOE for use specifically in the nuclear ordnance field. These items are available only from the DOE through the Defense ***Special Weapons*** Agency ***(DSWA)*** and may be categorized as "war reserve quality", "training quality", or "single quality". | 4 |
| **Drop Table.** Used by DLSC, when requested by Service/Agency activities, to eliminate distribution of unneeded data. | 1 |
| **Economic Feasibility.** The determination of the cost effectiveness of a data system change. Design, development, programming, implementation, and appropriate Automatic Data Processing (ADP) equipment costs (including separate indication of ADP and non-ADP costs) should be related to the value of the automated data system change under development. | 1 |
| **Effective Date (ED).** The year and Julian day denoting the date that a predetermined condition or action becomes effective in the defense logistics system. This date will always be the first day of a month; e.g., 83121 is 1 May 1983. An effective date will be either a "future" effective date or a "standard" effective date. | 2,5,6,13 |
| **Electronic Data Transmission.** This is a world-wide Department of Defense computerized general purpose communications system which provides for the transmission of narrative and data pattern traffic on a store-and-forward (message switching) basis and subscriber (circuit switching) basis. (Formerly, Automatic Digital Network (AUTODIN)). | 1,2,4,5,6,7 |
| **Electronic Data Transmission Message Control.** A procedure that may be used by interested users to identify and verify receipt of FLIS data transmitted electronically for a fixed time period. See volume 8, DIC KWA. | 2 |
| **Electrostatic Discharge Code.** A code to indicate whether an item is susceptible to electrostatic discharge or electromagnetic inteference damage. | 8,9,10,15 |
| **End of Transmission (EOT).** An ADP term indicating the conclusion of a transmission. | |

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| **Equivalency Criteria.** Criteria contained in section II of the FIIG consisting of data range conversion formulas and decision rules criteria used to determine characteristic equivalency and substitutability. Replies are equivalent when they are identical or become equivalent through the application of section II criteria. Replies NOT RATED and ANY ACCEPTABLE in the data base are not to be considered equivalent with respect to other definitive replies to a specific input requirement. Equivalent items are always "offered" to the processing activity requesting NSN assignment from DLSC for review and possible acceptance. | 3 |
| **Estimated Demand.** See DRN 0727, volume 12. | |
| **Estimated or Actual Price.** See DRN 0731, volume 12. | |
| **Expendability, Recoverability-Reparability Code (ERRC).** See DRN 2655, volume 12. | |
| **Extra Long Characteristics Description (ELCD).** Characteristics description data which consists of 5,000 characters or more. | 2,3,4 |
| **Extra Long Reference Number (ELRN).** A reference which exceeds the allowed field of 32 positions and must be carried forward to additional cards. | 2,3,4 |
| **Federal Catalog System.** A Federal program administered by DoD in conjunction with GSA. It shall name, describe, classify, and number each item repetitively used, bought, stocked, or distributed by the Federal Government so that only one distinctive combination of letters or numerals (or both) identifies the same item throughout the Federal Government. | 1,3,4,6, 14,15 |
| **Federal Cataloging Program Statistical Series.** A series of statistics required to reflect information pertaining to all Federal Cataloging Program transactions recorded in FLIS files against items which are managed by DoD activities, Civil Agencies, or foreign countries participating in the Federal Cataloging Program. | 14 |
| **Federal Item Identification (FII).** A description of an item of supply which consists of minimum data essential to establish those characteristics which give an item its unique character, and differentiate it from every other item of supply within the Federal Catalog System, and required related management data. | 2,4,6 |
| **Federal Item Identification Guide (FIIG).** A guide prescribing standard requirements, formats, and machine oriented coding structure for the collection of item characteristics and other item-related logistics data. | 1,2,3,4, 5,7,14,15 |
| **Federal Item Name Director (FIND).** Published as Cataloging Handbook H6 Series; provides item name data to Services/Agencies for use in development of item identifications. | 4,15 |
| **Federal Logistics Data on Compact Disc.** FED LOG utilizes a Personal Computer to access data stored on a Compact Disc - Read Only Memory (CD-ROM) providing a fast and efficient tool to research items currently in the supply system. Designed to replace microfiche, the information contained on this product is equal to seven major microfiche publications (MCRL, ML-C, DoD I&S, FILDR, H4/H8, H2, and selected portions of the H6). In addition to the FLIS data, FED LOG contains service unique data from the Army, Navy and Air Force. | 17 |

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| **Military Standard Requisitioning and Issue Procedures (MILSTRIP).** MILSTRIP will prescribe uniform procedures, codes, formats, documents, and time standards for the interchange of requisitioning and issue information for all materiel commodities (unless specifically exempted by the ASD (MRA&L)) between requisitioners and supply control/ distribution systems in DoD and other participating agencies. MILSTRIP will include the applicable provisions of the Uniform Materiel Movement and Issue Priority System (UMMIPS). | 6 |
| **Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP).** MILSTRAP will prescribe uniform procedures, data elements, documents, and time standards for the flow of inventory accounting information pertaining to receipt, issue, and adjustment actions between inventory control points, stock control activities, storage sites/depots, and posts, camps or bases (unless specifically exempted by the ASD (MRA&L)). Card formats and data elements employed in MILSTRAP will be designed to complement the techniques prescribed in MILSTRIP and to provide the means for generating financial inventory data required for management and transaction reports and financial reports. | |
| **Military Standard Transportation and Movement Procedure (MILSTAMP).** The MILSTAMP DoD Regulation will contain all necessary forms, formats, codes, procedures, rules, and methods required by DoD components in the movement of materiel. It is a complete reference for policy and procedures governing data elements, documentation and information flow. Supplementing procedures are authorized only to the extent of assuring more detailed operating instruction required by action offices or to cover variances in capabilities.<br><br>Prescribed address-marking data elements, formats, and requirements are contained in MILSTAMP and will be reflected in MIL-STD-129, Military Standard Marking for Shipment and Storage, which is maintained by the Department of the Army. MILSTAMP will include the applicable provisions of the Uniform Materiel Movement and Issue Priority System (UMMIPS). | 6 |
| **Military Traffic Management Command (MTMC).** A command under the Department of the Army responsible for procurement, use, cost, and control of commercial transportation services required in the movement of cargo and passengers for the DoD components. | 1,2,4,6,15 |
| **MINIMIZE.** A condition wherein normal message and telephone traffic is drastically reduced in order that messages connected with an actual or simulated emergency shall not be delayed. | 2,4 |
| **MOE Rule Related Data.** Consists of Item Management Status Data and the NIMSC Code, AF Materiel Management Aggregation Code, supplementary data collaborators/receivers, Item Management Code, the IMCA, and effective date. | 2,4,6 |
| **National Codification Bureau (NCB) Code.** See DRN 4130, volume 12. | 4 |

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| **National Item Identification Number (NIIN).** See DRN 4000, volume 12. | All |
| **National Motor Freight Classification Code (NMFC).** See DRN 2850, volume 12. | 1,2,6,15 |
| **National Stock Number (NSN).** See DRNs 3960, 0126, 8525, 4120, 4150, 0260, 2895, 8875, 8869, 8878, and 8977, volume 12. | 1,2,3,4, 5,6,13, 14,15 |
| NATO ***Commercial and Government Entity (NCAGE).*** See DRN 4140, volume 12. | 1,4,5, 7,15 |
| **NATO Stock Number (NSN).** An item of supply produced by a NATO member nation other than the U.S. identified by that nation by the assignment of a NATO Stock Number (e.g., 0000-21-000-0000). When such items enter the supply system of the U.S. Government, they will be identified by the NATO Stock Number if codification agreements have been extended to provide for acquisition of foreign item identification data through DLSC. For such items, the NATO Stock Number will be used and recognized as the National Stock Number in internal management of the item in the U.S. | 1,4,6 |
| **Navy Cognizance Code.** See DRN 2608, volume 12. | 1,13 |
| **Next Higher Classifiable Assembly.** This term is understood to mean the next higher assembly on or with which the item is used as a subassembly, part, attachment, or accessory. Also, the classification of the higher assembly is indicated specifically in Groups and Classes of the Federal Supply Classification (Cataloging Handbook H2-1) or is listed specifically as an entry in the Numeric Index (Cataloging Handbook H2-2). The term "higher assembly'' is used for brevity and may actually include components, sub-assemblies, assemblies, and end items or systems. | 4 |
| **Nominal Value.** A value, excluding tolerance, used for the purpose of general identification usually expressed as a fraction, size number or letter, code number, gage number, or decimal number. | |
| **Non-Approved Item Name (NAIN).** See DRN 5020, volume 12. | 3 |
| **Non-Duplicate (NDUP).** When the item identification is sufficiently close to, but not an actual duplicate characteristically of, an existing Federal item identification and there are no matching reference numbers. | 4 |
| **Normal Source of Procurement.** See DRN 0721, volume 12. | |
| **Nuclear Hardness Critical Item (NHCI).** As defined in DoD-STD-100C. A hardware item at any assembly that is mission critical and could be designed, repaired, manufactured, installed or maintained for normal operation, and yet degrade system survivability in a nuclear environment if hardness were not considered. | |
| **On Hand/Due In.** See DRN 0722, volume 12. | |
| **Operational Feasibility.** The determination of whether a data system change will operate properly and be properly used once developed and implemented. | 1 |

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| **Operational Need Date.** See DRN 0726, volume 12. | |
| **Optical Character Recognition (Reader) (OCR).** A data processing technique (device) which converts, by optical means, the characters placed on paper into a code suitable for input to a computer. | 1,2,7 |
| **Organizational Entity (O.E.).** An organizational element, segment, or entity for cataloging; DoDAAC, bidders, manufacturing, or nonmanufacturing activity or establishment, etc.; and attribute data ascribed in the entity for the purpose of intensifying its meaning, characteristics, responsibility, eligibility, and area(s) of authority. | 1,3,4, 5,6,7, 14,15 |
| **Original Federal Item Identification.** An item identification which has been approved by the Defense Logistics Services Center and assigned a National Stock Number, but which has not been revised, transferred, or cancelled. | 4 |
| **Originating Activity.** Any participating activity which originates proposed new or revised cataloging tools and/or proposed new or revised item identifications and related data for submittal directly or indirectly to DLSC for approval. It may be a managing activity which prepares its own catalog data for submittal or may be another activity functioning as a catalog agent for the managing activity. In those cases where the originating activity is authorized to submit proposals directly to DLSC rather than through an intermediate monitoring activity (e.g., Defense Supply Center; Defense ***Special Weapons*** Agency), the originating activity assumes the status also of a submitting activity. | 2,4,5,6 |
| **Originating Activity Code.** See DRN 4210, volume 12. | 1,4,5, 6,15 |
| **Output Data Request Code (ODRC).** See DRN 4690, volume 12. | 1,2,4,5,6 |
| **Package Sequence Number (PSN).** See DRN 1070, volume 12. | 1,2,4, 5,7,14 |
| **Partial Descriptive Method Item Identification (PDM).** A Partial Descriptive Method (PDM) of item identification is a type 4 item identification which contains one or more characteristics in addition to the item name but does not contain all characteristics required for an FDM. | 2,4,14 |
| **Permanent System Control Number (PSCN).** See DRN 4250, volume 12. | 1,2,4, 5,6,15 |

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| **Possible Duplicate Item-of-Supply Concepts.** An item-of-supply concept expressed by an existing item identification shall be considered a possible duplicate of a concept expressed by a proposed item identification or another existing item identification when (1) there is enough similarity in descriptive data and/or (2) there is one or more common reference number(s) related to each item to indicate that the same item of production is involved, or that the one single concept is adequate or may be established to identify the item of supply. Such cases warrant reference to the managing activity(ies) for verification of descriptive and/or reference data. Reconciliation of such data normally will result in revision of one or both concepts to more clearly differentiate the items or in a proposal to cancel one of the item identifications as an actual duplicate, as invalid, or to use the other item identification (cancel-use). | 4 |
| **Precious Metal Indicator Code (PMIC).** A code indicating the presence of precious metals (Gold, Silver, Platinum or a combination). | 8,9,10,15 |
| **Price Validation Code, Air Force (PVC).** See DRN 0858, volume 12. | |
| **Primary Inventory Control Activity (PICA).** See DRN 2866, volume 12. | 1,2,4,5, 6,13,14 |
| **Primary Reference Number.** The number used to identify an item of production or a range of items of production by the manufacturer (individual company, firm, corporation, or Government activity) which controls the design, characteristics, and production of the item through its engineering drawings, specifications, and inspection requirements. The number is the "design control reference". | 4 |
| **Priority Indicator Code (PIC).** See DRN 2867, volume 12. | 2,4,5,14 |
| **Production Lead Time.** See DRN 0730, volume 12. | |
| **Proposed Original Item Identification.** An item identification for an item in or entering a supply system which has not yet been approved by the Defense Logistics Services Center (DLSC) as a Federal item identification assigned a National Stock Number. | 2,4 |
| **Provisioning Screening Master Address Table (PSMAT).** See DRN 0232, volume 12. | 1,5,7 |
| **Provisioning Supply Support Request.** Indicated by Card Identification Code P to show that a Supply Support Request received by the IMM from an ICP is the origin of the request when the item is in an FSC class subject to IMC. | 2,6 |
| **Qualitative Value.** The portion of a reply that expresses quality such as color, shape, material, condition, etc. | 3 |
| **Quantitative Value.** The portion of a reply which expresses a numeric value for such characteristics as dimensions, measure, magnitude, electrical rating, etc. | 3 |
| **Quantity Unit Pack (QUP).** See DRN 6106, volume 12. | 6,15 |
| **Rail Variation Code.** See DRN 4760, volume 12. | 1,2,6,15 |

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| **Reactivation Coding.** Application of the approved IMC criteria by the ICPs to inactivated NSNs for which an IMM was the last manager, and the ICP is not currently recorded as a user. | 6 |
| **Receiver Code.** See DRN 2534, volume 12. | |
| **Record Separator.** The symbol used to indicate the completion of a characteristic reply or to indicate end of record. | 16 |
| **Reference Drawing.** Reference Drawing Groups (RDG) appear in Appendix B of the Federal Item Identification Guide (FIIG). The drawings will be isometric when possible, and will be configured with dimensional requirements necessary to describe basic item features. | |
| **Reference Method of Item Identification (RM).** The reference method of item identification establishes and delimits the concept of an item of supply by reference(s) to the item-identifying number(s) of one or more manufacturers denoting the item or items of production included under the concept. Thus, under the reference method the essential characteristics of the item of supply are not delineated in the item identification but are ascertainable by research of the data represented by the manufacturers item-identifying number(s). | 2,4,6,14 |
| **Reference Number.** A reference number is any number, other than an activity stock number, used to identify an item of production or, either by itself or in conjunction with other reference numbers, to identify an item of supply. Reference numbers include manufacturers part, drawing, model, type, source-controlling, or specification-controlling numbers and the manufacturers trade name, when the manufacturer identifies the item by trade name only; NATO Stock Numbers; specification or standard part, drawing, or type numbers. The submittal of all known reference numbers related to an item of production or an item of supply, with the applicable Reference Number Category Code, the applicable Document Availability Code, and the applicable Reference Number Variation Code, is mandatory. | 2,4,5,14,15 |
| **Reference Number Action Activity Code (RNAAC).** See DRN 2900, chapter 12.2. | 1,4 |
| **Reference Number Category Code (RNCC).** See DRN 2910, chapter 12.2. | 2,4,5,6, 15 |
| **Reference Number Category Code Combination.** Consists of the Reference Number Category Code (RNCC), Reference Number Variation Code (RNVC), and Document Availability Code (DAC) as expressed in volume 10, table 8. | |
| **Reference Number Format Code (RNFC).** See DRN 2920, chapter 12.2. | 4,5 |
| **Reference Number Justification Code (RNJC).** See DRN 2750, chapter 12.2. | 1,4 |
| **Reference Number Status Code (RNSC).** See DRN 2923, chapter 12.2. | |
| **Reference Number Variation Code (RNVC).** See DRN 4780, chapter 12.2. | 2,4,5,15 |

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| **Reference/Partial Descriptive Method Reason Code (RPDMRC).** See DRN 4765, chapter 12.2. | 1,2,4 |
| **Reinstated Federal Item Identification.** A Federal item identification which has been cancelled but which has subsequently been reauthorized for use to identify an item of supply. | 4,6 |
| **Remote Ouput Format Code.** See DRN 0841, chapter 12.2. | 16 |
| **Reparability Code - Coast Guard.** See DRN 0709, chapter 12.2. | 1 |
| **Reply.** A reply (data item) is the answer to a specific requirement. | 3,4 |
| **Reply Code.** A code that represents an established reply to an approved requirement. | 3,4 |
| **Reply Table.** A listing of replies (data items) applicable to a requirement or group of requirements derived from a single data element. Each reply in the table is assigned a different reply code. | 3,4 |
| **Report Control Symbol (RCS).** Set of letters and numbers which identifies an approved report and authorizes its initiation and preparation. | 2,14 |
| **Reports Generator.** Designed to produce one-time listings or reports from the FLIS files. | 1,5 |
| **Requirement.** A definition of a required characteristic. | 3,4 |
| **Requirement, Lead-In.** A general requirement identifying and providing guidance for reply to a specific range of following requirements. A lead-in requirement is never assigned a PAC/MRC, nor does it ever require a reply. | 3 |
| **Requirement, Major.** A requirement which, in addition to requiring a reply, may necessitate replies to succeeding subordinate requirements (subrequirements) dependent upon the specific reply given to the major requirement (see definition of Requirement, Lead-In and Requirement, Subordinate). | 3 |
| **Requirement, Subordinate.** A requirement for which the reply is dependent on a lead-in requirement or major requirement (also termed "subrequirement"). | 3 |
| **Retail Manager (RM).** A materiel manager or another designated activity within a Military Service/Agency having retail responsibility for an item of supply where the wholesale materiel management functions are performed by an IMM, including ***DSWA***, NSA, and TACOM. | 6 |
| **Retroactive Coding.** Scheduled application of the approved IMC criteria by the ICPs to item(s) in FSC classes designated as commodity oriented which were previously coded for Service retention. | 6 |
| **Return Coding.** A request to effect the return of an item currently coded for Integrated Materiel Management to Service management by the application of IMC criteria. | 6 |

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| **Routine Reclassification Action.** Indicated by Card Identification Code F to show that DLSC has reclassified an item from a weapons system oriented to a commodity oriented FSC class and IMC criteria must be applied. | 6 |
| **Routing Identifier Code (RIC).** A group of letters or numbers assigned to indicate the geographic location of a station, a fixed headquarters of a command, activity, or unit at a geographic location, and the general location of a tape relay or tributary station to facilitate the routing of traffic over the tape relay networks. | 1,2,6 |
| **Secondary Address Code (SAC).** See DRN 8990, chapter 12.2. | 1,3,4 |
| **Secondary Address Indicator Code (SAIC).** See DRN 9485, chapter 12.2. | 3 |
| **Secondary Inventory Control Activity (SICA).** See DRN 2938, chapter 12.2. | 1,2,6, 13,14 |
| **Service/Agency Designator Code (SADC).** See DRN 4672, chapter 12.2. | 2,4,15 |
| **Service Item Control Center (SICC).** An activity which: (1) serves as a Military Service focal point for resolution of support problems for required weapons systems oriented consumable items managed by another Military Service; (2) performs such residual technical functions as configuration control, item qualitative acceptability, allowance list preparation, and maintenance of internal program support responsibility; and (3) provides assistance to the IMM, as necessary, to support requiring Service users on a timely basis. | 2,6,13,14 |
| **Shelf Life Code (SLC).** See DRN 2943, chapter 12.2. | 6,15 |
| **Simplified File Maintenance (SFM).** FLIS output consisting of a monthly maintenance update, a cumulative monthly basic record, and semiannual basic replacement record for activity files shall be provided for Federal Item Identification Data and Catalog Management Data. It shall be distributed in NIIN sequence to authorized subscribing activities on magnetic tapes via mail. Data furnished from two or more functional areas shall be sequenced together. | 1,2 |
| **Single Quality Items.** Items (such as nuclear ordnance test and handling equipment) authorized for use on or with both war-reserve and training nuclear weapons. | 4 |
| **Single Submitting Activity.** See DRN 9255, chapter 12.2. | 2,4 |
| **Source Controlled Federal Item Identification.** A type 1, 1B, 2, 4, or 4B Federal Item Identification (original, revised, transferred, or reinstated) representing one or more specific manufacturer's items of production certified by an end item manufacturer, or by a Government activity, to be the only known items suitable for the specific application. | 4 |
| **Source of Supply Code (SOS).** See DRN 3690, chapter 12.2. | 4,5,6, 14,15 |
| **Source of Supply Modifier Code (SOSM).** See DRN 2948, chapter 12.2. | 6 |

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| **Specially Designed Item.** The term "specially designed item" is an abbreviation of the term "specifically designed for specific use on or with specific individual types of equipment" as used in the notes in Cataloging Handbooks H2-1 and H2-2. In order to be accepted as specially designed, an item does not have to be designed specifically for use on a single piece or single model of equipment; the item may be designed for use with categories of equipment, such as all kinds of printing presses, all kinds of diesel engines. | 4 |
| **Special Packaging Requirement.** See DRN 0725, volume 12. | |
| **Standard Requirement.** A lengthy requirement which, because it is used repeatedly in many patterns, has been put in standardized form. | 4 |
| **Standard Test Data Base (STDB).** Maintained at DLSC with data input by Services/Agencies participating in the interface test program. | 1 |
| **Statistical Indicator Code.** See DRN 3708, volume 12. | |
| **Submitted Package Sequence Number (SPSN).** See DRN 8328, volume 12. | |
| **Submitter Code.** See DRN 2535, volume 12. | |
| **Submitting Activity.** Any participating activity which submits proposed catalog data directly to DLSC for approval. The submitting activity may be the activity which originates the catalog data or an intermediate monitoring activity (e.g., Defense Supply Center; Defense *Special Weapons* Agency) through which the originating activity is required to submit its proposals to DLSC. | 1,2,3,4, 5,6,7 |
| **Submitting Activity Code.** See DRN 3720, volume 12. | 1,4,5,15 |
| **Supply Management Data.** Item data which do not affect NSN assignment but are necessary to support logistics functions. | 3,6 |
| **Supply Support and Cataloging Action Request.** Indicated by Card Identification Code V to show that an SSR other than provisioning received by the IMM from an ICP is the origin of the request when the item is in an FSC class subject to IMC. | 6 |
| **Supply Support Request (SSR).** A request submitted by the activity responsible for supporting an end item being provisioned to a Commodity Integrated Materiel Manager which manages some of the support items or is a potential manager of some new support items used in the end item. | 2,6 |
| **Suspense File.** The portion of the process control sector (SSR) which will serve as a temporary repository of unique information of functional value to the Service/Agency for the implementation of a logistics data transaction within DLSC. | 1,4,5 |
| **System Advisory Notice (SAN).** Notification to Services/Agencies of the SCRs scheduled for implementation in a given SMR. The SAN will be published approximately 300 days prior to a scheduled implementation date. | 1 |
| **System Change Request (SCR).** A formal request for modification of the FLIS. | 1,6,15 |

ity (I&S) Family Data - The submission to the FLIS data bank of transactions to add, change, or delete the I&S Family data applicable to the Master or Related NSN. Output will be as follows:

(a) File Maintenance - Updated file data will be provided to I&S receivers.

(b) Notifications:

(1.) Notification to the originator/submitter that the transaction has been approved or rejected.

(2.) Advance notification to I&S receivers that a future effective dated action has been approved.

(9) Search by Reference Number - Search by NSN. All output will be a form of notification.

(a) Notification of reject will be output to the activity identified by the Activity Code, Screening, except for provisioning screening.

(b) The Provisioning Screening Master Address Table (volume 10, table 23) will be used to determine the activities to receive search results and the media and format for these activities.

(c) Notifications and results in response to search by reference number transactions using the DCN in lieu of the Submitter Control Number will be based on the Submitting Activity Code.

(10) Search by Characteristics.

(a) The input transaction will carry the Activity Code, Screening and Submitter Control Number.

(b) Notifications of rejects will be distributed only to the submitting activity.

(c) Notifications of search results will be distributed in accordance with the Provisioning Screening Master Address Table (volume 10, table 23).

(11) FLIS data base Tailored Interrogation - An extract of data based on the submitted NIIN/PSCN. The content may be an individual data element, groups of data elements from a segment, a complete segment of data elements, or a combination of various segments as designated by the submitting activity through the Output Data Request Code (ODRC). Notifications, either rejects or interrogation results, will be distributed only to the submitting activity.

(12) FLIS Data Base Mass Data Retrieval - A mass extract of multiple items from the FLIS data base based on the submitted key data element, such as the item name or INC, FSC, Federal Supply Group (FSG), Commercial and Government Entity Code (CAGE Code), NATO ***Commercial and Government Entity (NCAGE)*** noun or noun phrase, or MOE Code. Input will be through the DLSC program manager who will control the scheduling. All output will be a form of notification. The content of the output data for each individual item extracted will be as designated by the ODRC .

(a) Rejects will be returned to the program manager who will either correct the error or communicate with the submitter.

(b) Interrogation results will be forwarded to the submitter. The output will be forwarded by mail in accordance with the Output Control Participating Activity Code Table. When the originating activity is an electronic data recipient, the output will be as designated by the Alternate Output Media Code.

(c) Sequence of output will be by DCN for the overall package and by NSN within the package.

(13) Supply Support Record (SSR) Tailored

Interrogation - An extract of SSR data based on the submitted key data element, such as CAGE Code, NATO ***Commercial and Government Entity (NCAGE)*** , Cataloging Activity Code, item name or INC, FSC, or FIIG number. The content of the output will be designated by the submitters ODRC. All output will be a form of notification.

(a) Rejects will be returned to the program manager who will either correct the error or communicate with the submitter.

(b) Interrogation results will be forwarded to the submitter. The media will be specified by the program manager as magnetic tape, electronic data transmission, or machine listing.

(c) Sequence of the output will be by DCN for the overall package. Within the package the data will be sequenced as designated by the ODRC or, if not indicated in the ODRC, by the sequence of the input key data element(s).

(14) System Support Record (SSR) Mass Data Retrieval - A mass extraction of SSR data for multiple records, such as all approved item names, colloquials, basic names, or index entry codes from the SSR Item Name/FSC Sector or related item name data applicable to a FIIG. The key data element on input would be the type of item name or the FIIG number, respectively. Input will be through the DLSC program manager who will control the scheduling. All output will be a form of notification. The content of the output data will be as designated by the submitter through the ODRC .

(a) Rejects will be returned to the program manager who will either correct the error or communicate with the submitter.

(b) Interrogation results will be forwarded to the submitter. The media will be specified by the program manager as magnetic tape, electronic data transmission, or machine listing.

(c) Sequence of the output will be by DCN for the overall package. Within the package the data will be sequenced as designated by the ODRC or, if not indicated in the ODRC, by the sequence of the input key data element(s).

(15) SSR. DLSC will provide mechanized file maintenance of three SSR files to S/As:

Commercial and Government Entity Code (CAGE) (O.E. Master File).
MOE Rule Table.
Standard FSC Table.

Adds, deletes, or changes to these files within FLIS will result in external distribution of the following output:

(a) SSR file maintenance is furnished to S/A activities recorded as SSR file maintenance recipients.

(b) FLIS data base file maintenance occurring as a result of changes to the System Support Record will be distributed in accordance with the rules for item identification file maintenance.

(c) Notifications of rejects or approvals will be forwarded to the originator/submitter.

### 1.3.4 Record Formats

a. Fixed length record formats have been designed primarily for use in the interchange of data. They allow a physical record to be maintained in a master file. Fixed length records used in FLIS are restricted to eighty (80) characters per record. Every effort has been made to standardize data positioning to minimize error, as well as to assure that each record contains enough control information for identification and/or filing purposes. Volume 8, Chapter 3 contains the fixed length formats for each of the

headers (Input and Output) and Segments which have been established for FLIS input/output data exchange.

(1) Volume 8, Chapter 1 contains the fixed length input formats in Document Identifier Code (DIC) order. Following is a basic example of all fixed formats, those positions that are marked with asterisk (*) are mandatory field entries.

* Positions 1-3 DIC

* Positions 4-6 Package Sequence Number (PSN)

Position 7 Priority Indicator Code (PIC)

* Positions 8-26 Either the Document Control Number or Submitter Control Number

Positions 27-30 Federal Supply Class (FSC)

Positions 31-39 National Item Identification Number (NIIN) or Permanent System Control Number (PSCN)

* Position 40 Segment Code

Position 41-79 Applicable Segment Data

Position 80 Continuation Indicator Code (CIC)

(a) Definitions for the Instructional Notes, associated with each RN in the DIC layout, can be found in Volume 8, Chapter 4. These notes provide information regarding such things as whether a data element is mandatory or optional for submittal (notes 0 and 02), how to format the PSN (note DA), etc.

(b) Volume 10, Chapter 3, Section 10.3.5 contains instructions for submittal of the CIC in position 80.

(2) Volume 8, Chapter 2 contains the fixed length output formats in DIC order. In addition to those data elements listed in paragraph 1.3.3(1) the File Maintenance Sequence Number (FMSN)/ NATO File Maintenance Sequence Number (NFMSN) is output in positions 24-26 when applicable.

(a) Definitions for the Instructional Notes, associated with each DRN in the DIC layout, can be found in Volume 8, Chapter 4. These notes provide information regarding such things as whether a data element is mandatory or optional for output (notes 01 and 02), PSN format (note DA), etc.

b. Fixed Length Packages. Circumstances exist when all data for a given segment cannot be shown on a single 80-column record. When multiple records are required, they must contain PSNs assigned consecutively and in sequence. A one-position Continuation Indicator Code (CIC), in column 80, identifies the specific format of a segment and/or signals that another record follows. This is required either to complete a lengthy data element value (e.g., segment V) or to accommodate segment data which cannot be contained on one record due to space limitations (as in segments B, C, G, H, and W). There are some Segments that can always be completed on one record, therefore, the CIC is not submitted (e.g., segment 3, 5, E, S, and T).

(1) Volume 10, Chapter 3, Section 10.3.5 contains detailed instructions, by Segment Code, for submittal of the CIC in position 80.

(2) Criteria and Examples (see also volume 2, section 2.3.2 and volume 10, section 10.3.5):

(a) Screening by reference number (Segment 2) can normally be requested by submission of a single record. Two records will be required only when the DIC requires inclusion of the Item Name Code or Item Name, Non-Approved, as part of requests submitted by NATO and foreign countries.

(b) Segment 7, to be generated by DLSC as an item management coding advice notification document, will extend into multiple records if more than three MOE Rules apply to the NSN involved in the transaction.

(c) Segment A, can be completed on one record if submitted by NATO/FG or if submitted under DIC LCC; all other Segment A submittals must contain two records.

(d) The MOE Rule Data Segment (Segment B) can reflect up to three collaborators, three receivers, and two Depot Source of Repair (DSOR) codes on the first record without requiring a continuation record. However, a transaction with four collaborators, receivers, and/or DSORs would require submission of a second Segment B record.

(e) The vast majority of logistics reference numbers can be contained in one Segment C record; however, the relatively small number of reference numbers which exceed 16 positions will require the use of a second record. (The 32 positions allotted for DRN 3570 have been equally divided between record 1 and record 2 of Segment C.)

(f) The number of Segment H records needed to provide complete Catalog Management Data also varies. DIC LDM requires only one record; all other CMD DICs need a minimum of two records, with the use of additional records depending on the number of Related NSN/Technical Document Numbers. (Segment H is limited to a maximum of 50 Related NSN/Technical Document Numbers). With Segment H, an alpha character in column 80 (J, K, L) indicates the Segment continues to another record. The numeric (1, 2, 3) in column 80 indicates the last record for that Segment. (e.g., A four record Segment H would contain the following codes in column 80 of each of the four records: J, K, L, 3).

(g) The number of Segment W records needed to provide complete Packaging Data also varies. DIC LPD requires only one record; all other Packaging DICs can be completed in a maximum of 5 records. With Segment W, an alpha character in column 80 (J, K, L, or M) indicates the Segment continues to another record. The numeric (1, 2, 3, 4, or 5) in column 80 indicates the last record for that Segment.

(h) Segments M, Q, R and V use the '-' in column 80 to indicate the Segment continues; a blank in column 80 signifies the end of the Segment.

(1.) Segment M, Q, R, and V data groups of unpredictable length give rise to special requirements. To simplify processing, a convention requires that second and/or succeeding data groups which cannot be fully accommodated in the remaining unused positions on any given record will be started in the succeeding record, leaving the unused positions blank. Detailed instructions concerning the specific data groups and columns for each affected Segment are contained in volume 8, chapter 8.3.

EXAMPLE OF CORRECT SEGMENT R:
(starting in column 40)
R2128 97001#0137 SS#7075 000008768# -
R2507 A#

EXAMPLE OF INCORRECT SEGMENT
(starting in column 40)
R2128 97001#0137 SS#7075 000008768#2507 -
RA#

(2.) The Data Element Terminator Code (#) is required to signal the end of certain data elements, the length of which is unpredictable, when used in Segments designed specifically to accommodate a range of entries. Listed below are the FLIS Data Base Segments and DRNs for which this convention applies:

| Segment | DRN | Title |
|---|---|---|

| | | |
|---|---|---|
| M | 0113 | Master Requirement Code Clear Text Reply Field |
| Q | 9979 | Submitted DRN/MRC Value/Reply |
| R | 9975 | DRN Value |
| V | 3317 | Characteristics Data Group |

(3.) All entries of alphanumeric data elements for which maximum length fixed fields are provided will begin in the left-most positions, leaving unused positions blank in all cases. Data elements contained in each Segment are not required for DICs. When individual data elements are not required for inclusion in a specific DIC, the field will be left blank.

c. Variable Length Format. Variable length formatted data requires the presence of one header followed by applicable Segments; header information is not repeated. The Segment length field indicates length of each Segment; it can exceed 80 characters.

(1) When optional data or data not required appears at the end of a Segment, the Segment will be truncated, except for Segment V which will use the special character (#) as the Data Element Terminator Code to distinguish the end of a variable length field. Data fields occurring within Segments must be space filled.

(2) Within the Segments, there may be variable length data elements (data elements that can vary in length) or instances where a fixed length field can occur a varying number of times. In both cases counters are used to indicate length or number of occurrences.

### 1.3.5 Sequence of Processing

a. Input transactions will be queued (after processing through input control) in logical processing groups (application queues) so that an operation, or string of operations, may be initiated to process the data contained in a queue. Input transactions fall into two categories: Dynamic scheduling by condition and fixed interval scheduling.

(1) Dynamic Scheduling. A file will be maintained which will reflect the contents of the queues and their related response requirements priority; i.e., emergency NSN requests, interrogations, search, and provisioning screening. Based upon this queue status information and various optimum processing decision factors, the system controller will determine what application is to be initiated, and what priority it is to receive in relation to the applications currently in operation.

(2) Fixed Interval Scheduling.

(a) Certain operations are not triggered as a result of the receipt of an input transaction but are required as the result of an event such as time passage (e.g., daily, weekly, annually). The system controller will recognize the need for the scheduling of these operations and determine if a specified condition has been reached.

(b) FLIS data base update transactions, including NIIN assignment other than emergency, fall into the fixed interval category and are normally scheduled for once-a-day processing. Within the FLIS data base update group, item status transactions (i.e., LAU, LCU, LDU) are processed deletes first, followed by changes, followed by adds. All other FLIS data base update transactions are processed deletions first, followed by adds, followed by changes.

b. All transactions input through input control are assigned a processing control number when processed through input control. The control number includes the date (Julian day) that the control number is assigned. Transactions are queued for processing by control number. Queues containing FLIS data

base update transactions are sorted prior to processing to achieve the sequence indicated in preceding paragraph. Electronic data transmission transactions are processed through input control in the order in which they are received. Likewise, mailed transactions are generally processed in the order received, but may be processed out of sequence if so required.

**1.3.6 Suspense Files.** The suspense file is that portion of the FLIS process which serves as a temporary repository for transaction information of functional value to the S/A. The suspense files contain information necessary to perform the following functions:

a. To maintain a temporary record of all FLIS "L" and "K" transactions for 60 days after processing completion. This provides a S/A the ability to follow-up on the status of a submitted transaction for which final disposition was never received. Follow-up interrogations will be transmitted to DLSC using DIC LFU. The information on output DIC KFU will allow the requestor to determine what subsequent action, if any, must be initiated to implement the intent of the original transaction.

b. To maintain a temporary record of conflict conditions for selected data pertaining to approved FLIS transactions. Periodically, as specified by the applicable condition, these records will generate follow-up notifications to the responsible activities. The DIC KFP transactions will reflect the need to correct the file inconsistencies. Corrective data will be sent to DLSC on transactions to add, change, or delete the applicable FLIS data base data causing the conflict condition (e.g., DICs LCC, LDR, LAU, LCD).

**1.3.7 Unprocessable Transactions**

a. Unprocessable transactions are those which did not contain the minimum essential control elements required for processing. These transactions are not queued for processing but are retained on the FLIS transaction history file for processing as specified in paragraph 1.3.6.b.

b. Unprocessable transactions are returned under DIC KRU (to submitter) if this activity is mechanically identifiable. When the submitter is not mechanically identifiable, the transaction is dumped for manual review and further resolution within DLSC before return to the submitter. DIC KRU gives quick visibility to the submitter that the transaction was terminated without being subjected to all system edits, screens and other processes. It must be corrected and resubmitted in its entirety when specific error conditions are produced through the use of return codes.

c. Unprocessable transactions terminate processing because the missing or invalid control data or conflicts with control data are such that the system cannot determine which processes, edits, guides or decisions the transaction should be subjected to or processed under.

d. Some types of errors which cause transactions to be unprocessable are:

The submitter and the routing identifier codes conflict.
The originator and/or submitters are invalid or blank.
The controlling document number contains errors or blanks.
Invalid Document Identifier Codes.
Conflicts between DICs in an LMD transaction.
Conflicts between DIC and mandatory/allowable segments; invalid segment codes.
Invalid Package Sequence Numbers.
Segment counters do not agree with data submitted.
Established lengths/occurrences exceed allowable limitations.

### 1.3.8 Error Processing.

a. The FLIS concept of returning conditions which fail to pass the established edit/validation criteria (volume 11) involves the use of either a segment P or Q. If the value of the data element(s) is to be included with the return code, segment Q is used; otherwise segment P is used. See volume 10, chapter 10.2 for return codes.

b. In addition, system errors are conditions encountered during processing which terminate any further processing of the input and suppress output notification to data receivers of the specific transaction. Some conditions that produce system errors are as follows:

FLIS data base imbalances.
FLIS requirement voids.
Computer operation errors.

(1) When a system error is encountered during processing, DLSC will output notification by use of DIC KRE, segment P, return code TP, and any other errors that occur up to the point of system error. Return code TP is also defined in volume 10, chapter 10.2.

(2) Normally, when return code TP is received, an activity should not generate DIC LFU; however, if an LFU is generated to DLSC, DIC KFU, follow-up status code BX, segment P, return code TP, will be output.

### 1.3.9 Processing Malfunction

a. DIC KPM provides the FLIS with a method to notify participating activities that a malfunction has been discovered and DLSC has reprocessed input data after corrective action has been taken. Data to be reprocessed will be restricted to file maintenance actions.

b. When a processing malfunction is discovered, DLSC will isolate the problem area and determine when the malfunction began and how far back in time the input image file must be searched to reestablish appropriate input transactions. FLIS transaction volumes require that recovery from a processing malfunction using the DIC KPM process be limited to a maximum of eight days.

c. Reprocessing of the file maintenance actions will restore the item to its correct state, and the resulting output will be a DIC KPM with total file generated on a transaction-by-transaction basis. File data will be forwarded to all normal data recipients after reprocessing has occurred.

d. Activities which received file maintenance data on an item during the malfunction and are not recorded after reprocessing has occurred will receive file data on the item. These activities should review the KPM transaction and take action to add their activity as a user and resubmit supply management data if an interest in the item exists. If the item is recorded in an activity's files for which an interest does not exist, and the activity wishes to remove the item from its files, that activity should take action based on the KPM transaction, as additional transactions will not be provided.

### 1.3.10 Segment Z Availability

a. Segment Z (Future Data) contains data which will be effective on a date in the future. This segment will be output by DLSC (when it is available) in conjunction with the following DICs:

| DIC | Title | Note |
|---|---|---|
| KAT | Add FLIS Data Base Data | 1 |
| KDZ | Delete Logistics Transfer | 3 |
| KFA | Match Through Association | 1 |
| KFC | File Data Minus Security Classified Characteristics Data | 1 |

| DIC | Title | Note |
|---|---|---|
| KFD | FLIS Data Base File Data | 1 |
| KFE | FLIS Data Base File Data for Replacement of a Cancelled NSN/PSCN, Related Generic NSN, or Reference Number Screening Results | 1 |
| KFR | File Data for Replacement NSN/PSCNs when not Authorized for Procurement | 1 |
| KIE | Advance Informative FLIS Data Base File Data | 1 |
| KIF | Informative Data for Pending Effective Dated Actions | 1 |
| KIR | Interrogation Results | 2 |
| KIS | Search Results of National Item Identification Number Screening | 2 |
| KMA | Association Code Match (Screening) | 2 |
| KME | Exact Match (Screening) | 2 |
| KMG | Possible Match (Screening) | 2 |
| KMH | Actual Match (Screening) | 2 |
| KMP | Partial Match (Screening) | 2 |
| KMQ | Probable Match (Screening) | 2 |
| KMU | Exact Match with Errors in Submitted FII | 1 |
| KPE | Possible Duplicate with Errors in Submitted FII | 1 |
| KPM | Processing Malfunction | 1 |
| KRM | Notification of Exact Match (Submitter) | 1 |
| KRP | Notification of Possible Duplicate (Submitter) | 1 |
| KTA | Mass Data Retrieval Results (FLIS data base) | 2 |
| KTS | Interrogation Results Minus Security Classified Characteristics Data | 2 |

Note 1: Output DICs other than Search and Interrogations - Segment Z data will be included in the output package when (1) the segment Z data pertains to the segments normally furnished with this DIC or (2) the segment Z data pertains to an FSC change or a cancellation action.

Note 2: Output DICs for Search and Interrogations - Segment Z data will be included in the output package when (1) the segment Z data pertains to the segments normally furnished with this DIC, (2) the segment Z data pertains to an FSC change or a cancellation action, or (3) the segment Z data is requested by the ODRC.

Note 3: All segment B, H, and T records contained in the futures file (segment Z) that are being deleted will be output.

b. The use of segment Z always requires the inclusion in the output package of the actual segment (B, H, M, R, T, V) containing the effective dated information as follows: (If segment B data is effective dated, the segment Z will contain the entire B segment.)

| Segment | Effective Dated Data |
|---|---|
| B | Add or change a MOE Rule. |
| H | Add, change, or delete Catalog Management Data (CMD) (and/or DoD I&S family data). |
| 1/M | Add, change, or delete descriptive characteristics input through segment V. |
| R | Change FSC. |
| 1/R | Change data elements such as type of II, Federal Item Identification Guide Number, FIIG Criticality Code, INC and/or item name (segment A data). |
| R | Add, change, or delete segment H (CMD) data elements. |
| T | Deletion of a MOE Rule. |
| T | Cancellation of an item identification. |
| 2/V | Coded characteristics. |

1/ Change data elements for segment A data submitted through segment R and/or characteristics data output through segment M will be effective dated only when related to an FSC change.

2/ The segment V, coded characteristics, is output only when requested through interrogations and for NATO or other foreign countries search by reference number.

c. When segment Z is included in the output, the current data will be output first in the appropriate segment sequence. The segment Z will follow at the end of the current data. In the variable format the segment of data which contains the future data will be included with the segment Z. In the fixed format the segment of data which contains the future data will follow the segment Z as a separate card record. All segment Z output will be sequenced by the effective date. The output of effective dated characteristics contains some exceptions to this process as described in the following paragraphs.

(1) The only time characteristics data is established in the futures file is when characteristics maintenance actions are submitted in conjunction with an FSC change under DIC LMD. The KIF output resulting from an FSC change with characteristics maintenance action(s) will not contain the effective dated characteristics, and segment Z will only cite the DRN 9111 without value. A constant of LCC will always be contained in the Z segment input DIC field regardless of whether characteristics were added, changed, or deleted.

(2) Outputs other than KIF that contain futures data will include the effective dated characteristics within the current segment M data that precedes the segment Zs. A segment Z with the applicable effective date and segment M DRN 9111 will be output to indicate that the preceding segment M contains imbedded effective dated characteristics. The effective dated characteristics will not be output with the segment Z.

(3) When segment V coded characteristics are requested by NATO/foreign countries through reference number search (DIC LSN), any effective dated characteristics will be output with the current segment V data. The Z segment with the effective date and referencing DRN 9118 only will be output at the end of the package. NOTE: This V segment will be decoded by the NATO or other foreign country to the applicable government's language.

(4) When an interrogation (DIC LTI) requires segment V output, the current segment V will be output; a segment V with imbedded effective dated characteristics will also be output in the segment Z convention described in paragraph 1.3.10.c.

**1.3.11** ***Catalog Tools Processes***

***a. Catalog Tools are the tables, indices, guides, files and programs which interface with the FLIS data base in the processing of FLIS input transactions. The Catalog Tools applications include: Freight, Major Organizational Entity (MOE) Rules, the Standard FSC Table, FSC Management, the Commercial and Government Entity (CAGE) Code or the Organizational Entity (OE) File, Item Name and AMMO.***

***b. Input/Output Formats. The fixed length formats described in section 1.3.4 for the FLIS data base apply, except for those that are unique to the OE. The Catalog Tools processing segments are as follows:***

***(1) Output Segment Code, Supplemental 801-Catalog Tools MOE Rule Maintenance Segment (DRN 0331). Data elements in this group are specific to the MOE Rule output header.***

***(2) Ouptut Segment Code, Supplemental 802***

*- Catalog Tools MOE Rule Data Element Segment (DRN 0330). Data elements in this group provide primary MOE Rule data such as the Primary Inventory Control Activity (PICA), PICA level of authority, Secondary Inventory Control Activity (SICA), etc.*

*(3) Output Segment Code, Supplemental 803- Catalog Tools MOE Rule Management Exceptions Segment (DRN 0228). Data elements within this segment include any special notes pertinent to the MOE Rule, and/or any FSCs which are specifically included for the MOE Rule's use or limited from its use. This segment also includes any replacement MOE Rules resulting from a cancel with replacement action.*

*(4) Output Segment Code, Supplemental 805- Catalog Tools Standard FSC Management Maintenance Segment (DRN 0241). Data elements within this group provide primary FSC management data such as the Integrated Material Manager, Item Management Classification Activity, the Standardiation Submitter, Single Submitter Activities, etc.*

*(5)* Segment Code, Supplemental 812 - Establish/Cancel INC Output Segment (DRN 0441). A data chain, output to the Military Traffic Management Command (MTMC) only, consisting of data pertinent to the establishment or cancellation of an INC in the FLIS INC Validation File.

*(6)* Segment Code, Supplemental 821 - OE Name/Address Data Segment (DRN 0249). A data chain consisting of the OE line segment numbers in combination with the clear text data required to identify an OE

*(7)* Segment Code, Supplemental 822 - OE Mail Routing Data Segment (DRN 0246). A data chain consisting of the OE line segment number 10 in combination with the applicable ZIP Code, Contract Administration Office (CAO) Code, Automatic Data Process Point (ADP) Code, and CAO/ADP Exception Processing Code.

*(8)* Segment Code, Supplemental 825 - OE File Maintenance Data Segment (DRN 0251). A data chain consisting of data elements required for output to update files of selected customers who have previously been furnished a basic file.

*(9)* SSR Interrogation Output Segment 866 (DRN 0258). An output data chain consisting of homogeneous data elements pertinent to SSR interrogation results.

*(10)* SSR Output Segment 890 (DRN 0242). A dual purpose output data chain consisting of the data required to return supplemental 800 segment data elements without value. In an abbreviated form it will be used as an output header for other types of SSR output. The abbreviated segment 890 will contain all elements up to and including DRN 0252, Segment Code, Supplemental, Input.

c. MOE Rule File Maintenance.

(1) All proposed file maintenance actions will be submitted by the DLSC program manager only. ***Procedures for requesting update actions through DLSC are outlined in Volume 13.***

(2) All proposed file maintenance actions will be subjected to machine edit/validation ***procedures to insure completeness and accuracy.***

(3) A mechanized data distribution system will be used ***to provide updates to the Service/Agency (S/A) systems. Current data receivers for Catalog Tools MOE Rule output include the following activities: AN, AX, CM, CX, HD, KE, KX, KZ, PA, SA, TX and XF.***

***(4) The following FLIS MOE Rule output DICs and related data will be output to the S/A***

*systems:*

| DIC | Title |
|---|---|
| KUA | *ADD TOTAL CATALOG TOOLS MOE RULE RECORD (Applies to both new and reinstated MOE Rules)* |
| KUB | *CANCEL CATALOG TOOLS MOE RULE WITH REPLACEMENT (This represents a MOE Rule status code update with a replacement MOE Rule in the 803 segment)* |
| KUC | *CHANGE CATALOG TOOLS MOE RULE RECORD (The entire MOE Rule record will be replaced)* |
| KUD | *CANCEL WITHOUT REPLACEMENT OR DELETE CATALOG TOOLS MOE RULE RECORD (This action updates the MOE Rule Status Code or deletes the MOE Rule record completely)* |

d. The Standard FSC Table contains the FSCs listed in Cataloging Handbook H2-1, Federal Supply Classification, Groups and Classes. This part consists of the structure of the FSC, showing groups and classes in the four-digit FSC code numbering system. Arrangement of the FSCs in the table is in numerical order from the lowest to the highest. (See volume 13.)

(1) Those entries within the table which identify materiel management responsibility assignments are reflected by an **If** and **Then** condition statement. Example: **If** FSC is subject to Integrated Materiel Management (IMM), **then** the IMM activity code will appear in the IMM column.

(2) The Standard FSC Table will be used to:

Validate functional assignments by FSC in accordance with published directives.
Validate FSC codes.
Determine which activities will receive output distribution on an FSC basis.

*e. FSC Management Data Maintenance.*

*(1) All proposed file maintenance specific to FSC Management actions will be submitted by the DLSC program manager only. To insure that the information is added to FLIS in a timely manner, the activity requesting a new FSC should complete the blank form page in FLIS, Volume 13, Appendix 13-2-A at the end of the appendix and forward it to DLSC-SBA.*

*(2) All proposed file maintenance actions will be subjected to machine edit/validation procedures to insure completeness and accuracy.*

*(3) A mechanized data distribution system will be used to provide updates to the S/A systems. Current data receivers for Catalog Tools FSC Management output include the following activities: AN, AX, CM, CX, KE, KX, KZ, SA, TX and XF.*

*(4) The following FSC Management output DICs and related data will beoutput to the S/A systems:*

| *DIC* | *Title* |
|---|---|
| *KUE* | *NEW CATALOG TOOLS STANDARD FSC MANAGEMENT RECORD (Applies to new, reinstated and revised FSC Management records)* |
| *KUF* | *DELETE TOTAL CATALOG TOOLS STANDARD FSC MANAGEMENT RECORD (Deletes the complete record and all attribute management data from the files)* |

*f.* SSR OE Master File.

(1) Input from the Services and Agencies for adding, changing, or deleting OE type A CAGE Code, E ***NCAGE*** records will be based on receipt of DD Form 2051. Correspondence and/or DD Forms 2051 received directly from the manufacturer will also be processed by DLSC.

(2) Types of Organizational Entities:

(a) Commercial and Government Entity Code (CAGE). A five-position all alphanumeric code (e.g., 2A123) assigned to U.S. and Canadian organizations which manufacture and/or control the design of items supplied to a Government military activity or Civil Agency. The CAGE Code file provides the data base for Cataloging Handbooks H4-2, H4/H8 CAGE Handbook, United States and Canada and Handbooks H8-1/H8-2, Non- Government Organization Codes for Military Standard Contract Administration Procedures (MILSCAP).

(b) North Atlantic Treaty Organization ***(NATO) Commercial and Government Entity (NCAGE)*** . A five-position alphanumeric code (e.g., (2345B) assigned to organizations located in NATO member nations (excluding U.S. and Canada) and other foreign countries which manufacture and/or control the design of items supplied to a Government military activity or Civil Agency. The ***NCAGE*** file provides the data base for Cataloging Handbook H4-3, Commercial and Government Entity Code excluding U.S. and Canada.

(3) Requests for new CAGE/***NCAGE*** code assignments and proposed maintenance affecting existing FLIS data bank OE records (name/location changes, etc.) may emanate from any U.S. activity/ agency, NATO nation, or other foreign country. The specific procedures pertaining to OE input types A, E, and F are set forth in volume 7, chapter 7.1 - Establishment/Maintenance, OE SSR CAGE/ ***NCAGE***.

(4) Prior to submission of a request for code assignment or maintenance action, activities/ agencies which maintain mechanized H4/H8 file(s) (see volume 7, paragraph 7.1.1.e) will screen their files to ensure an CAGE/***NCAGE*** has not already been assigned or updated for that particular organizational entity. Activities/agencies which are not recipients of the mechanized files will screen against the latest H4/H8 publication. In addition, S/As should use DIC LHR, SSR OE Interrogation (Tailored), to make this determination.

(5) All input transactions received by DLSC will be subjected to front-end machine edit/validation processing. They are then suspended for DLSC program manager review and certification of approval or return (rejection).

(6) End processing of proposed input transactions will result in external distribution of the following types of OE output data:

(a) Notification to the submitter that the proposed transaction has been processed and approved or rejected.

(b) File maintenance to recipient S/As resulting from add, change, or delete transactions which have been processed and approved by DLSC.

(c) Following approval/processing of an CAGE Code or ***NCAGE*** which involves one or more reference numbers, DLSC will provide the applicable receivers appropriate file maintenance data for their National Item Identification Number (NIIN) records. Update actions for deletion of cancelled OE code and addition of replacement OE code will be accomplished by machine-generated DIC KDR and KAR transactions.

(7) A mechanized data distribution system will notify submitting activities of DLSC approval or return (rejection) of proposed input transactions.

Specific data receivers of OE file maintenance data and NIIN file maintenance update will be determined by each requiring S/A. The following FLIS output DICs will be used to forward output data to activities/agencies: (The procedures governing OE outputs are set forth in volume 7, section 7.1.9.)

| DIC | Title |
|---|---|
| KHS | Notification of Unprocessable SSR Transaction Package (Forwarded to submitter as a result of proposed input failing initial input control edit/ validation processing; e.g., input DIC garbled, etc.) |
| KHN | SSR OE File Maintenance Data KDR/ NIIN File Maintenance Update |
| KAR | (Forwarded to applicable receiving activities/agencies as a result of DLSC processing an approved input transaction in which one or more reference numbers were transferred from a cancelled OE code to a replacement OE code.) |

(For DIC KHN, OE SSR File Maintenance Data, the normal output mode will be electronic data transmission. (The basic KHN file will be available only on magnetic tape. This basic file can be obtained on a bi-monthly replacement basis, if desired.))

(8) DLSC sends out computer-generated letters to coded contractors requesting verification of the organization's status, making one complete cycle of the file annually. This factor should be considered; however, an activity/agency should not withhold available information concerning an OE because of this process.

*g. Catalog Tools Master Freight Table Maintenance*

***All updates to the Master Freight Table (MFT) are completed by the Military Traffic Management Command (MTMC) using the FLIS On-line Master Freight System. The application provides for new FCD adds, reinstatements, changes to the LTL and freight descriptions, cancellations and cancel with replacement actions.***

**1.3.12 Mass-Change Processing.** Mass-change processes are initiated by maintenance actions to the SSR; e.g., tables, guides, edits, cataloging tools, etc. Such mass changes involve changes to multiple FLIS data base items and/or to other sections of the SSR. Each mass- change request is submitted through, and/or initiated by, a DLSC program manager. This is done to minimize the possibility of inadvertent contamination or deterioration of the files and to retain ADP scheduling control for DLSC.

a. Two methods of mass change are used by DLSC: The pre-programmed mass change and the special project. In all cases the change criteria must be furnished by the S/A/DLSC program manager that requires the change. A pre-programmed mass change is one for which an established program exists at DLSC and no additional programming is required. A transaction that triggers a pre- programmed mass change as indicated in paragraph 1.3.12.c will cause the following actions to occur:

Identify the affected file items.
Complete the maintenance actions required on the items.
Generate the appropriate output.

NOTE: A request for a special project mass change will also require that the preceding actions take place; however, programming will have to be initiated to provide for those actions. Pre-programmed mass change and mass change will be considered synonymous terms for use in the remainder of this section.

(1) Pre-programmed mass changes are triggered by transactions input or requested by a S/A/DLSC program manager to update or revise a SSR. For example, a change in manufacturers code (CAGE Code) submitted in accordance with volume 7, paragraph 7.1.3.a or 7.1.3.c will cause reference number change transactions to be generated. The CAGE Code will be changed in the FLIS data base wherever it appears against a reference number.

(2) An example of a special project mass change is the item management change from IMM to IMM for all the items under a specific FSC. The losing IMM is obligated to coordinate the management change with the gaining IMM. The gaining IMM is required to provide DLSC with the criteria necessary to generate LCU transactions to change all the affected MOE Rules on those items for which the losing IMM is recorded as manager. Under normal operating conditions DLSC would require ninety days to program this example.

(a) The criteria DLSC would require to initiate this special project is as follows:

The identity of the items to be changed, e.g., all items under a specific FSC.
The superseding MOE Rule.
The action required on the supplemental collaborators and receivers.

(b) The item status codes and catalog management data recorded against affected items will not be changed. Required maintenance will be input by the responsible activity on a by-item basis.

b. Functional Areas/Data Elements:

| | DRN |
|---|---|
| Commercial and Government Entity Code (CAGE) | 9250 |
| ***NATO Commercial and Government Entity (NCAGE)*** | 4140 |
| National Motor Freight Classification Code (NMFC) | 2850 |
| National Motor Freight Classification Sub-Item Number | 0861 |
| Uniform Freight Classification Code (UFC) | 3040 |
| Freight Data Elements: | |
| Less Than Truckload Rating Code | 2770 |
| Freight Description | 4020 |
| Assigned Federal Supply Class (FSC) | 3990 |
| FIIG Data Elements: | |
| Characteristics Data Group | 3317 |
| Master Requirement Code | 3445 |
| Coded Reply | 3465 |
| Clear Text Characteristic Reply | 4128 |
| Mode Code, Permissible | 4735 |
| AND Symbol | 8950 |
| OR Symbol | 8951 |
| Secondary Address Code | 8990 |
| Guide Number, FIIG | 4065 |
| Item Name Code 4080 | |

c. Procedures and Formats.

(1) CAGE/*NCAGE* Mass-Change Processing: See volume 7, paragraphs 7.1.3.a and 7.1.3.c.

***(2) Freight Mass Change Processing:***

***(a) Freight Mass Change processing results from changes to the National Motor Freight Code (NMFC), NMFC Sub Item Number or Uniform Freight Classification Code (UFC) and is accomplished by the DLSC Freight program manager only.***

***(b) Changes to any of the data elements cited above will be reflected on the NIIN and***

***forwarded to all authorized Freight receivers as KCF output.***

(3) Freight Data Element Mass-Change Processing: See volume 6, paragraph 6.4.8.a for the mass-change processing of the freight data elements listed in paragraph 1.3.12.b. Freight data element mass-change processing updates freight classification records previously established in the SSR Master Freight File. See volume 8, chapter 8.1, DICs LUW, and for input formats.

(4) FSC Mass-Change Processing:

(a) The change of MOE Rules and related data elements that becomes necessary as a result of a forthcoming FSC mass change will be accomplished by the DLSC Directorate of Logistics Information Management on a special-project basis or input by the affected Departments/Agencies on a by-item basis. See volume 3, paragraph 3.6.1.b for information relative to FSC/MOE Rule processing.

(5) FIIG Mass-Change Processing: Characteristic mass change will occur as a function of the FIIG revision process or as a result of a FIIG page change. Characteristic mass change is initiated by the DLSC Directorate of Logistics Information Management through the use of internal transactions. The mass-change actions will be internal and will act upon the FLIS data base characteristic records. A change to the technical content of the characteristic description will result in the output of updated FLIS data base data (DIC KTD).

(a) See volume 4, chapter 4.12 for information on FIIG revision.

(b) The mass-change processing that occurs as a result of a FIIG page change will cause characteristic file maintenance to authorized receivers when technical changes result in the output of updated FLIS data base data (KTD).

d. All requests for special-project mass-change processing of data elements will be addressed through normal channels to DLSC. The requests will be prepared in letter form citing all criteria necessary to create the mass change.

**1.3.13 Mass Data Retrieval.** Mass Data Retrieval is designed to extract segment data from the FLIS data base or partial or complete files from the SSR based on the input of key data element(s).

a. All requests for mass retrieval of FLIS data base data must be submitted by letter to the DLSC program manager. The letter should include the key data element(s) and value(s) to be interrogated and an ODRC to designate the FLIS data base segments required. (See volume 10, table 28 for selecting the appropriate ODRC DRN and key data elements.) For example, if an activity requires all recorded freight classification data for all items within INC 10875, the request should include ODRC DRN 9952, key data element DRN 4080 and DRN Value 10875. If the activity desires to control or identify output on a project basis, a three-position project number such as PM1 should also be included; it will be perpetuated in the output Document Control Serial Number.

b. The DLSC program manager will input the FLIS data base mass data retrieval transaction through the use of internal DIC LTM. The DCN will be constructed as follows: The activity code of the requester as the Originating Activity Code; the DLSC program manager code as the Submitting Activity Code; the induction date as the Date, Transaction; the requester's three-position project number; and a sequentially assigned four-position number. If the requester did not provide a project number, the last seven digits will be sequentially assigned for each different mass data retrieval input transaction.

c. The mass data retrieval results will be output

through DIC KTA which will include a header for each NIIN or PSCN and the requested segments applicable to each item. All headers applicable to a specific mass data retrieval transaction will include the same DCN. The Package Sequence Number (PSN) will be applied to the records for each NIIN/PSCN as a separate package.

d. The output data will be sequenced by NIIN/PSCN within the DCN package.

e. On mass data retrieval by FSG (DRN 3994) and FSC (DRN 3990) only, output of segment K for cancelled items will be optional at the request of the submitter. All other mass data retrievals will not include cancelled items.

f. Due to the electronic data limitation of 39,840 characters per transaction, all mass data retrieval results will be forwarded to the interrogating activity by mail in a manner designated by the distribution table or as prescribed by the requester.

**1.3.14 Reports Generator.** Through a survey of products requested in the past, FLIS was able to include within the mass data retrieval processes the capability to produce most of them as normal pre-programmed FLIS outputs. They may be produced at the request of the FLIS customer, and particular attention has been given to products for which a requirement occurs repetitively. Periodically, however, requirements for products from the FLIS file which are nonrecurring in nature and satisfy a one-time need only are received. The Reports Generator is designed to produce these one-time listings or reports.

a. Proper use of the mass data retrieval and Reports Generator capabilities will minimize requests that require special projects and programming, with their attendant delays, for production.

b. Processing available to the customer through the Reports Generator consists of the following:

(1) Extracts of data by DRN from a FLIS file, all data found or only that data within specified limits.

(2) Counts of data by DRN from a FLIS file, all data found or only that data within specified limits.

(3) Mathematical treatment of counts of data by DRN (add, subtract, multiply, divide) including summaries and vertical or horizontal totalling.

(4) Sorting and formatting of processing results as specified.

(5) Generation of the output in the media, mode, and number of copies desired.

c. To use the reports generator, requests for special data extracts, including justification, shall be submitted to the program manager (DLSC-V). HQ DLA will exercise final approval authority for all special requests (Reports Generator) requiring in excess of 100 man-hours. Input is made to the Reports Generator by DLSC; the product is generated, examined for quality, and mailed to the customer.

d. The utility and service rendered by the Reports Generator will be satisfactory provided all customers observe the rules of use. The Reports Generator will not be used if any other FLIS product will supply the necessary data. The Reports Generator will be used only for one-time output products.

**1.3.15 Simplified File Maintenance (SFM).** This type of data is furnished to selected customers who desire to receive maintenance data on a periodic basis in lieu of regular file maintenance. Those SFM recipients who elect to receive notification data will receive such data as it is processed. It is developed

and distributed in accordance with volume 2, chapter 2.11.

**1.3.16 Record Establishment and Maintenance Actions.** These procedures provide instruction in the preparation of data required to establish or maintain item intelligence by S/As and participating governments for their logistics functions. The data will be forwarded to DLSC to be processed, distributed, and maintained by the FLIS.

a. The use of this manual requires the following steps to be performed in data preparation.

(1) Determine the transaction for the logistics function.

(2) Refer to the applicable DIC in volume 8 or 9.

(4) Prepare data in accordance with prescribed formats.

(5) Submit data to FLIS data bank.

b. Data must be prepared in fixed length format or variable length format as determined by activity capability. Formats contain instructions for each method, as applicable.

c. Collaborations must be performed in accordance with volume 2, chapter 2.2 prior to submittal to the FLIS data bank.

d. Personnel should become thoroughly familiar with the tables of contents for the various volumes to develop an awareness of the scope of coverage included.

e. Care should be taken in data preparation to avoid errors which may cause the return of transactions. The following guidelines are offered to assist in preparing acceptable data:

(1) Ascertain that all item intelligence data required is included in the transaction.

(2) Ascertain that the data has been properly formatted.

(3) Verify completeness and correctness of data element values.

(4) Verify proper submittal mode selection.

f. Manual quality control measures should be applied before submittal of worksheet for mechanization as follows:

(1) Is the transaction in accordance with the latest logistics data tools?

(2) Are all the related segments included?

(3) Do the segments reflect the proper DICs?

(4) Is an input header included with the transaction?

(5) Is the data prepared in the appropriate mode - fixed or variable length input?

(6) Has the data required for fixed fields in all segments been properly positioned?

(7) Is the PSN properly applied?

**1.3.17 Emergency Cataloging Support.** The FLIS is designed to ensure effectiveness, reliability and survivability in time of war or emergencies. Regardless of emergency conditions the following Federal Catalog processes will continue on a noninterruptable basis:

a. NSN assignment by use of the CAGE Code, logistics reference numbers, RNCC and RNVC.

b. Provisioning and preprocurement screening

basically by use of the same data.

**1.3.18 Automated Design Guidance.**

***The FLIS data base is composed of two basic sections, the Maintain Item of Supply (MIOS) data and the Catalog Tools data. MIOS contains item oriented logistics data (e.g., stock numbers, item characteristics, reference numbers, recorded users, standardization data, freight data, catalog management data, etc.). Catalog Tools data is composed of support data for MIOS, such as edit tables, FSCs, MOE Rules, Cage Codes and addresses and Item Names.***

# CHAPTER 4
# APPENDIX 1-4-A
# SERVICE/AGENCY CONTACT POINTS

Executive Director
Logistics Support Activity
ATTN: AMXLS-CM
Redstone Arsenal, AL 35898-7466

Commander, Cataloging & Standardization Center
ATTN: PCM
Federal Center
74 Washington Ave N
Battle Creek, MI 49017-3094

Headquarters
HQMC (LPP-2)
2 Navy Annex
Washington, DC 20380-1775
DSN 226-1051/1052

GSA/FSS
Cataloging Division
ATTN: FCSC
Washington, DC 20406

Federal Aviation Administration
Material Management Division
ATTN: ALM-300
800 Independence Ave., S.W.
Washington, D.C. 20591

Director, Defense Logistics Agency
ATTN: MMLZS, Room 4146
8725 John J. Kingman Road, Suite 2533
Fort Belvoir, VA 22060-6221

JLSC MMF
1864 Fourth Street STE 1
Wright-Patterson AFB, OH 45433-7131

Defense Medical Logistics Standard Support AIS
Program Office
5109 Leesburg Pike
Skyline 6 Suite 502
Falls Church, VA 22041

Commandant, U.S. Coast Guard
ATTN: G-SLP
2100 2nd Street, S.W.
Washington, DC 20593-0001

Commander
U.S. Naval Supply Systems Command
ATTN: SUP41242A
PO Box 2050
Mechanicsburg, PA 17055-0791

Field Command
Defense Special Weapons Agency
ATTN: ***FCDSWA***
1680 Texas Street S.E.
Kirtland AFB, NM 87117-5669

Director, National Security Agency
ATTN: L114, SAB #4
9800 Savage Rd, Ste 6619
Fort George G. Meade, MD 20755-6619

Department of Veterans Affairs
Hines Service and Distribution
Item Management Division
P.O. Box 27
Hines, IL 60141-0027

Commanding Officer
Naval Inventory Control Point
Code M0418
PO Box 2020
Mechanicsburg, PA 17055-0788

## CHAPTER 4
## APPENDIX 1-4-A
## SERVICE/AGENCY CONTACT POINTS

Chief, Int'l Codification Div
ATTN: DLSC-SD
74 Washington Ave N
Battle Creek, MI 49017-3084

HQ Defense Mapping Agency
Operations Directorate
Distribution Division
8613 Lee Highway
Mail Stop A12
Fairfax, VA 22031-2137

National Weather Service
Logistics Management Section SSMC2
W/OSO322
1325 East West Highway
Silver Springs, MD 20910-3280

FOR PASSTHROUGH:

DLA Systems Design Center
ATTN: DSDC-MM
P.O. Box 1605
Columbus, OH 43216-5002

Defense Automated Add Sys Cmd
ATTN: Steve Norman
1080 Franklin Street
Dayton, OH 45444-5320

CASC/POM
ATTN: Mike Eddy
74 Washington Ave N
Battle Creek, MI 49017-3094

Executive Director
USAMA Logistics Spt Acty
ATTN: AMXLS-CM
Redstone Arsenal, AL 35898-7466

# CHAPTER 4
# APPENDIX 1-4-C
# GUIDANCE FOR PREPARING DD FORMS 2021 AND 2021-1

1. **General.** All requests for system modification will be documented on DD Form 2021 and DD Form 2021-1. If the space provided is inadequate, continue on plain bond paper beginning with the title and control number on each additional page.

2. **Title.** Enter a short and concise title describing the proposed change.

3. **Control Number.** A nine-position alphanumeric number will be assigned to each FLIS System Change Request (SCR) by the initiating activity. Initiating activities will maintain a control register to assure sequential assignment of control numbers. The control number is constructed as follows:

| XX | XXXXX | XX |
|---|---|---|
| Activity | Julian Date | Serial Number |

a. **Activity.** A two-digit alpha code used to identify the initiating activity:

| Code | Activity |
|---|---|
| CA | National Weather Service |
| DA | Army |
| DF | Air Force |
| DG | National Security Agency |
| DH | Defense ***Special Weapons*** Agency |
| DM | Marine Corps |
| DN | Navy |
| DP | Defense Mapping Agency |
| DS | Defense Logistics Agency (DLA-CAN/MM) |
| GE | Federal Aviation Administration |
| GP | Coast Guard |
| TG | General Services Administration |
| VA | Veterans Administration |
| ZA | DLA-MMLX - Federal Catalog Program |
| ZB | Military Traffic Management Command - Freight Classification |
| ZC | DLA-MMLX - Interchangeability and Substitutability |
| ZD | DLA-MMLDC - Item Management Coding/Logistics Reassignments/ Supply Support Requests |
| ZE | Defense Reutilization and Marketing Service (DRMS) |
| ZF | DLSC (Logistics Information Distribution Directorate) |
| ZG | DLSC (Logistics Information Distribution Directorate) |
| ZH | DLSC (all other directorates) |
| ZI | DLA-CANM - Defense Automatic Addressing System |
| ZJ | Demil |
| ZZ | Other activities not assigned a Major Organizational Entity (MOE) Code or functional manager Z-code |

b. **Julian Date.** A five-digit numeric code representing the date of preparation of the SCR, constructed as follows:

First two positions will represent the last two digits of the year. Positions 3, 4, and 5 will represent the numeric day of the year. For example, 1 December 1994, would be represented by the code 94335.

c. **Serial Number.** Enter a consecutively assigned number, beginning with 01 for each change in Julian date.

4. **Part I. Routing and Approval/Disapproval.** This part of the form will be used to expedite the routing of the proposal and to indicate approval/ disapproval action. All approval/disapproval actions must be signed by an individual authorized to represent the requesting/evaluating activity. Final approval/disapproval action for implementation must be signed by the Federal Logistics Information

## CHAPTER 4
## APPENDIX 1-4-C
## GUIDANCE FOR PREPARING DD FORMS 2021 AND 2021-1

System (FLIS) administrator or designated agent. Electronic signature and transmission is also acceptable. Letters of transmittal are not required for processing of SCRs.

5. **Part II. Requested FLIS Modifications.**

a. **Block 1. Background/Facts Bearing on the Proposal.** This block should identify the references and the policy decisions that were the basis for defining the scope of the change. For instance, if the SCR is the result of a meeting or letter, or the result of a joint tasking, state which meeting, when, where, who the sponsor is, and the exact tasking. If the SCR is a result of a meeting or joint tasking, include a list of the attendees. References to internal correspondence and regulations will not be used. To facilitate understanding, specific paragraphic type references can be incorporated throughout the text of the proposed change (block 5). It should also identify whether the SCR has minor or major impact to Service/Agency (S/A) support systems

b. **Block 2. Proposed Implementation Date.** Enter the proposed implementation date, taking into consideration the coordination cycle for approval of the SCR and the time frames required for implementation.

c. **Block 3. Priority.** Enter the appropriate priority, as follows:

(1) Routine Minor. An SCR requiring at least 60 calendar days for S/A coordination and distribution of the system change by DLSC a minimum of 180 days prior to implementation. A routine minor SCR requires a **minimum** of 370 days from date of submission of the SCR to final implementation.

(2) Routine Major. An SCR requiring from 61-120 calendar days for S/A coordination and distribution of the system change by DLSC a minimum of 240 days prior to implementation. A routine major SCR requires a **minimum** of 430 days from date of submission of the SCR to final implementation.

(3) Expedite. An SCR requiring at most 60 calendar days for S/A coordination and distribution of the system change by DLSC a minimum of 90 days prior to implementation. An expedite SCR requires a **minimum** of 198 days from date of submission of the SCR to final implementation.

(4) Emergency. An SCR required to maintain the operational status of FLIS. (See paragraph 1.4.3.a.(5).)

d. **Block 4. Justification.** Provide detailed justification for assignment of an expedite or emergency priority.

e. **Block 5. Recommended Description of Change.** The following paragraphs indicate the level of detail to be provided:

(1) General Objectives. Establishes in narrative form a description of the overall system objectives to be accomplished by the system change for the function being served. Establishes what is to be done without stating specific criteria to be met in accomplishing the automatic data processing (ADP) needs of the function.

(2) Specific objectives should include, as a minimum, functional statements that delineate what shall be accomplished to ensure that the general objectives are met to the satisfaction of the functional manager. The following elements of detail will be included as specific functional requirements:

(a) Input. Cite who the data shall be received from and what elements of data shall be input to FLIS to satisfy the objective. When constrained by other functions or systems, the configuration of the data element may be identified (new Data Record

# CHAPTER 4
# APPENDIX 1-4-D
# ACTIVITIES TO RECEIVE INFORMATION COPIES OF SCRs AND SANs

Commander
U.S. Army Materiel Command
ATTN: AMCIO-TS
5001 Eisenhower Avenue
Alexandria, VA 22333-0001

Commander
USAMC Systems Integration and Management Activity
ATTN: AMXAL-H
P.O. Box 1578
St. Louis, MO 63188-1578

Commander (Code 851)
Marine Corps Logistics Base
814 Radford Blvd
Albany, GA 31704-1128

Commander of DLA Systems Design Center
ATTN: DSDC-MMO
P.O. Box 1605
Columbus, OH 43216-5002

Defense Logistics Agency
MMLXC
8725 John J. Kingman Road, Suite 2533
Fort Belvoir, VA 22060-6221

Commanding Officer
Naval Inventory Control Point
Code 0424
P.O. Box 2020
5450 Carlisle Pike
Mechanicsburg, PA 17055-0788

Commanding Officer
Naval Inventory Control Point
Code 0421
700 Robbins Avenue
Philadelphia, PA 19111-5098

Commander, DLA Systems Design Center
ATTN: DSDC-RD
P.O. Box 1605
Columbus, OH 43216-5002

Director
Strategic Systems Programs
ATTN: SP206
1931 Jefferson Davis Highway
Arlington, VA 22241-5362

Director
Strategic Systems Programs
c/o Vitro Corporation
ATTN: Code MSD
***1601 Research Boulevard***
Rockville, MD 20850-***3173***

Commander
Defense Supply Center Columbus
ATTN: DSCC-***BDL***
Columbus, OH 43216-5000

Commander
Defense Supply Center Columbus
ATTN: DSCC-RPS
Columbus, OH 43215-5000

Commander
Defense Supply Center Richmond
ATTN: DSCR-RPM
Richmond, VA 23297-5000

Commander
Defense Industrial Supply Center
ATTN: DISC-***PLI***
700 Robbins Avenue
Philadelphia, PA 19111-5096

## CHAPTER 4
## APPENDIX 1-4-D
## ACTIVITIES TO RECEIVE INFORMATION COPIES OF SCRs AND SANs

Commander
Defense Personnel Support Center
ATTN: DPSC-ZS
2800 South 20th Street
Philadelphia, PA 19101-8419

Defense Special Weapons Agency
ATTN: DSWA/LELD
6801 Telegraph Road
Alexandria, VA 22310-3398

NASA Headquarters
Logistics Management Office
Code JLG
Washington, DC 20546-0001

Commander
HQ Air Force Materiel Command
ATTN: LGIM
Wright-Patterson Air Force Base, OH 45433-5006

Commanding Officer
U.S. Coast Guard Supply Center, Baltimore
ATTN: Code 320
707 East Ordnance Road
Baltimore, MD 21226-1791

Commanding Officer
U.S. Coast Guard Supply Center, Curtis Bay
ATTN: Code 4220
2401 Hawkins Point Road
Baltimore, MD 21226-1797

Commanding Officer
U.S. Coast Guard Aircraft
Repair and Supply Center
ATTN: ARSCDM
Elizabeth City, NC 27909-5001

Mike Monroney Aeronautical Center
ATTN: AAC-400
P.O. Box 25082
Oklahoma City, OK 73125-0082

National Weather Service
Logistics Mgmt Section SSMC2
W/OSO322
1325 East West Highway
Silver Springs, MD 20910

Commanding Officer
Navy Fleet Material Spt Ofc
ATTN: FMSO 9612
5450 Carlisle Pike
P.O. Box 2010
Mechanicsburg, PA 17055-0787

DLA Systems Design Center
DAASC
ATTN: DSDC-SSL
Gentile Station
1080 Franklin Street
Dayton, OH 45444-5320

of the input and mode and media desired for the output.

(5) Benefits expected from the test.

(6) If the test is requested as the result of a problem, is the problem major, critical, or routine in accordance with volume 2, chapter 6.

c. It should be noted that a request for a mini interface test to pinpoint a problem, will not be made in lieu of reporting a problem in accordance with volume 2, chapter 6, but may supplement the problem report.

d. DLSC will process the test transactions against the STDB as time permits, however, turnaround time will not exceed one week. The test will be processed using current DLSC production programs and support files.

### 1.7.10 Reporting of Interface Test Effectiveness

a. Following the conclusion of each interface test, each participant is requested to forward a letter to DLA, ATTN: DLA-E, referencing the test and evaluating its effectiveness in terms of benefits derived, problems encountered, and lessons learned that will assist DLA-E and DLSC in evaluating the interface test capability and possible enhancing its effectiveness in the future.

b. DLSC will also provide evaluations of the interface test to DLA-ZS to assist in the overall evaluation.

### 1.7.11 Interface Test Coordinators

| AGENCY | MAILING ADDRESS | COORDINATOR |
|---|---|---|
| DLSC | Commander<br>Defense Logistics Services Center<br>ATTN: DLSC-BB<br>Federal Center<br>Battle Creek, MI 49017-3084 | Mr. Joe Domenico<br>DSN 932-4085 |
| DLA Centers | Commander<br>Data System Automation Center<br>ATTN: DSAC-MLC<br>P.O. Box P1605<br>Columbus, OH 43216 | Mr. Will Feil<br>DSN 850-4122 |
| Army | Executive Director<br>Logistics Support Activity<br>ATTN: AMXLS-RWD<br>Redstone Arsenal, AL 35898-7466 | Ms. Beverly L. Van Brakle<br>DSN 645-0784 |

| AGENCY | MAILING ADDRESS | COORDINATOR |
|---|---|---|
| Navy | Commander<br>Navy Fleet Material Support Office<br>ATTN: Code 9612<br>5450 Carlysle Pike<br>Mechanicsburg, PA 17055 | Ms. Shelia Godfrey<br>DSN 430-6513 |
| Air Force | Commander<br>HG Air Force Logistics Command<br>ATTN: MMIPC<br>Wright-Patterson Air Force Base,<br>OH 45433-5001 | Mr. Joe Welsh<br>DSN 787-5553 |
| Marine Corps | Commander<br>Marine Corps Logistics Base<br>Code 851-1<br>814 Radford Boulevard<br>Albany, GA 31704-1128 | Zelda Collins<br>DSN 567-6414/5 |
| ***DSWA*** | Commander<br>Field Command<br>Defense ***Special Weapons*** Agency<br>Kirkland AFB, NM 87115 | Mr. Fernado Alvarado<br>DSN 246-8421 |
| GSA | GSA/FSS<br>Cataloging Branch<br>ATTN: FCRL<br>Washington, DC 20406 | Mr. Charles Long<br>DSN 305-7528 |
| Coast Guard | U.S. Coast Guard Headquarters<br>2100 Second St., S.W.<br>ATTN: COMDT (G-ELM)<br>Washington, DC 20593-0001 | Ms. Cathy Pastore<br>FTS 267-0656<br>(202)267-0656 |

# CHAPTER 8
# ALPHABETIC INDEX FOR TOTAL MANUAL


| TITLE | VOLUME* | PAGE** | OTHER REFERENCES |
|---|---|---|---|
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